



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

PUB MAJULI COLLEGE,BONGAON

**PUB MAJULI COLLEGE P.O.BONGAON,DIST. MAJULI(ASSAM) PIN-785110
785110**

www.pubmajulicollege.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

(Draft)

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Pub Majuli college was established on 18th August, 1990 as an Arts College. The College was established with the aim to cater to the educational needs of the huge numbers of Socially and economically backward population residing in this geographically isolated area, Yet this region is lagging and bagging behind the rest of the country mainly due to devastating flood, erosion, lack of Communication and transportation and lack of available technology for up-gradation of the available resource. The College is situated in Bongaon area which is the Eastern most corner of Majuli namely Pub Majuli is chiefly a rural settlement falling under the World largest river island Majuli district, and Majuli is the **picturesque, lush green and pollution-free river island in the mighty River Brahmaputra** and has been the hub of Assamese neo-Vaishnavite culture, initiated around the 15th century by the revered Assamese saint Srimanta Sankardeva and his disciple Madhavdeva. Ever since its dawn, the College has been striving to educate the students from the adjoining areas such as Bongaon, Mudoigaon, Deka sensowa, Chamaguri, Dakhinpat, Karhalgaon, Salmora, Rawnapara, Totoya, Ratanpur, Meragaon etc, thereby teaching them to “make a life” apart from “making a living”.

The College was provincialised by the Government of Assam, under the Assam Venture Institutions (Provincialisation of Services) Act, 2011 as amended in 2012 & 2013 with the effect from 14th August, 2013. The College, in brief, emphasizes on quality education and high social values, thereby inculcating the best attitude towards life, and grooming them as responsible citizens of the society. At present the college offers courses in Arts for six subjects with five options for Major and At present the college offers BA course under CBCS system of Dibrugarh University having nine subjects with eight options for honours. In parallel, the college has introduced B.A., B.COM, BCA and MA in Assamese, Sociology and Political Science, English, Economics under KKHSOU to enable the employed students or students who are unable to pursue regular course.

Vision

To Provide good quality education available, accessible and affordable to students, empower them through knowledge and values, to make aware of socio-economic changes and sustainable development. The motto of the College is “EDUCATION ALL-AROUND”.

Mission

To produce potential human resource, promote communal harmony, preserve and promote national integration and peace, make people aware of their civic responsibility and fundamental rights, make people aware of fast deterioration of world natural and social environment so that sustainability can be maintained for our off-shots.

1.2 Strength, Weakness, Opportunity and Challenges (SWOC)

Institutional Strength

1. The location of the College is serene and quiet, making the environment suitable for learning. Fortunate to be a institution in the place like MAJULI, a culturally and naturally rich corner.

1. The College has dedicated, young and energetic teaching and non-teaching staffs, and satisfactory student strength, with students hailing from different communities.
2. The teaching staffs, both regular and Part-time, fulfill the required norms of UGC, and have been academically active.
3. The College encourages the students to focus on literary and creative sides through the Annual College Magazine and Wall Magazine along with departmental wall magazine.
4. Most of the students of the college are expert in co-curricular activities like Sports, Cultural programmes etc.
5. The Institution provides (free internet and free Wi-Fi facilities) for office staff in college premise, LCD Projectors, Playground, Drinking Water facilities and smart class room.
6. The non-teaching staffs are equally sincere, co-operative and most of them are computer educated. They are punctual and enthusiastic towards their duties.
7. Safe and secure natural atmosphere of the college surroundings. Maintenance of cleanliness in the college campus.
8. The College has an active NSS Unit.
9. IQAC with the co-operation of its various committees organizes programmes with the prospect of monitoring students in various fields.
10. Effective use of ICT in Teaching learning and offer online classes for the students in the Lockdown periods due to COVID-19 on regular basis.
11. College campus is under CC t.v. surveillance .
12. Drinking water facility is properly maintained.
13. Parking facility both for employees and students' vehicle.
14. College campus has numerous shade trees, adding to the greenery and serving as a boon to the environment.
15. Career Counselling Cell organises career oriented symposiums and lectures.
16. General as well as Departmental Guardians' Meets have been organised.
17. The College has an active Alumni Association, that frequently organises meetings and get-togethers.
18. The College maintains a WI-FI enabled campus.
19. Students have been able to bring laurels for the College by participating in various activities of NSS Youth festivals, Essay Competition, extempore speech etc.

Institutional Weakness

1. Weak financial position.
2. The Area of the college location is poor for communication.
3. The infrastructure is not fully developed.
4. The post of Principal and other 10 teachers are yet to be full-fledged.
5. Ten teachers are yet to sanctioned their post.
6. ICT facilities are not sufficient for students and teachers.
7. Laboratory facilities are not well developed.
8. Library is not afforded to the students.

9. Lack of communicative skills in majority of the students due to their previous poor educational background.
10. Remote location from major towns and cities.

Institutional Opportunity

- The institution has a good reputation and image in the area since its inception. It has a good opportunity to expand its scope through the introduction of new streams like science and commerce, introduction of PG courses and vocational courses.
- The college has a vast plot of land (21 Bighas) of its own. It has great opportunity to implement some productive and developmental schemes like Paddy, Fishery and Horticulture.
- The college has a possibility to take up some environmental programmes, workshop on eco systems.
- The college has a good opportunity to eliminate infrastructural inadequacies with the grants received from RUSA, Government of Assam

Institutional Challenge

- The main challenge for the college is that over 80 percent of students of the college are belongs to poor backgrounds consist of ST (P) , SC and OBC categories. They come from remote rural areas and their parents like to engaged them in cultivation or in income process rather than study. They are still not aware of the academic loss and career of their students.
- Over 70 percent parents don't like to involve in college activities and therefore the percentage of attendance in parents meet is low.
- One of the major challenges is that for the last five years the government of Assam has given the free admission to BPL students. Over 90 percent students of the institution are BPL category and they go for admission in the college of urban areas rather than rural colleges.
- The college has the challenge to minimize the dropout rate and to increase the enrolment rate.
- The institution has the challenge to run with limited infrastructure and this has to be full filled soon.
- Another challenge for the college is that teachers are under pressure in the context of the completion of the courses because they are often involved in Govt. duties like Election, Gunotsav etc.
- To make majority of the students coming from poor educational background secure competence over the subjects and make the eligible for job.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The regular curriculum is designed and developed by the affiliating university and the College follows the academic calendar issued by the university. The Academic council prepares Prospectus, Academic Calendar and general Class routine. To ensure effective implementation and timely completion of syllabus offered by the Dibrugarh University, the head of each department prepares class routine and Course Plan accordingly and allots classes to the teachers for smooth functioning of the classes. From the year 2019, the college has implemented the CBCS Courses as per the CBCS CURRICULUM of the Dibrugarh University.

The College has offered eleven(11) subjects in Arts with major course in seven(7) subjects. The College has a Distance education study Centre under Krishna Kanta Handiqui State Open University, Assam to provide UG, PG and other certificate and Diploma courses.

The Various departments of the college teach the students issues connected with Human values, Environment, sustainable development and women ,etc.as a part of syllabus. The College arranges symposium and invites experts from various fields to talk on academic and non-academic aspects. The Career Counseling Cell organizes career oriented programmes for the students to provide better job opportunities to them.

Teaching-learning and Evaluation

The admission process of the college is very transparent and follows the reservation policy as per government rules. Admission advertisement is made in local newspaper and college website declaring the date of issue of admission form, last date of submission and the date of admission. It is a co-education institution and equity is fairly maintained in admission irrespective of caste, creed, sex and religion. From the year 2019, due to the COVID-19 Pandemic situation, all admission process is made in online mode.

On the basis of student's performance, weak students are provided remedial coaching and advance students are taken care by departments for further advancement. Provisions are also taken for differently able students to have easy access to class rooms. The college has adopted continuous monitoring and evaluation mechanism through sessional examination as well as seminars, Home assignment and group discussions. The institution adopts various student centric methods to enhance the student involvement as a part of participative learning and problem solving methodologies such as group discussion, class room interaction, seminars, home assignments, field study etc.

Teaching learning is made more effective by the use of ICT like LCD Projector, Interactive Board ,Laptops etc. These apart, a few departments conducted field study to fulfil the requirement of Classes. The college organized some interdisciplinary lectures and talk with eminent persons. The students are encouraged to participate in community work through NSS, extra-curricular activities such as quiz competition, essay competition, debating competition, annual college magazine, departmental magazine and all wall magazines etc. The College integrates issues and relevance to gender sensitization , Environmental sustainability, human values and professional ethics into the curriculum which helps them to fosters human values and helping them in the process of becoming good citizens. Continuous evaluation process includes in semester and end semester examination and class tests conducted by the departments time to time.

The faculty strength of this college is 30. This college encourages the faculty to participate in various faculty development programmes.. A good numbers of teachers have participated in different UGC sponsored Orientation programmes and Refresher courses in various HRDC's.

Research, Innovations and Extension

The college attempts to create a favourable environment for research, innovations and extension activities. The college authority extends help to faculty for doing Ph.D. In effect, Two nos. of faculty have completed PhD another two numbers of faculty are pursuing Ph.D. Almost 85% of teachers are with M.Phil Degree. Many

faculties have published research oriented articles in various peer reviewed, referred and UGC care listed journals and other ISSN and ISBN journals. A numbers of teachers have published books with ISSN and ISBN relating to their interests.

The committee for Extension Activities and community service and NSS Unit and Eco-Club of the college conduct outreach programmes and extension activities. Teachers and students show active involvement in the organization of these programmes and public participation has been always positive and encouraging result in successful implementation for the greater benefit of the community. Programmes like World Environment Day, International Yoga day, International Women's day, Orientation programme on Swacha Bharat Mission, Flood relief, Swachta Pakhwada, Gandhi Jayanti, Rastriya Ekta Divas, National Voter's day, Programmes relating to AZADI KA AMRUT MAHOTSHAV, Socio-economic survey. Teachers also took special classes in the feeder schools in subjects like English, Sociology, Political Science, History, Education, Economics and Assamese and social science. Further, the college and departments organize educational tour and field visits and excursion to different places which help the students to interact with the neighborhood community and make the students aware of neighborhood history, life and culture, its economic prospects and challenges and cultural assimilation.

The tight time schedule of the Semester and CBCS academic curriculum permits only a limited number of outreach programmes in an academic session. In spite of desire and willingness many a faculty and even some students may not spare time for involvement in such activities due to their engagement in various activities. Financial complication and affordability of the college has alone to be taken in to account in organizing such programmes.

Infrastructure and Learning Resources

The College campus is spread over an area of 4.6284 acres of land. It is functioning with the grants and aids from the UGC, Government of Assam, MP, MLA, District Administration, Panchayat and Zila Parishad's local area development fund, local donor contribution and some extent by its own resources. The College has been making full efforts for the development of infrastructure of the college. They are as-

- Adequate Class room
- Separate spacious and well accommodated Administrative Building
- Separate offices for Distance Education Centre , IQAC and NSS Unit
- Separate departmental rooms for each departments.
- College Canteen
- Girls Hostel with Warden room and porter's room.
- Pure drinking water facility
- High Power Generator and Inverter facility for Office and Library
- Separate Electrification facility for Girls' Hostel
- Gymnasium Hall
- ICT enabled Conference Hall
- Common room for Girls and Boys .
- Playground facility.

The College has a library with large numbers of books, Photocopy facility, reading facility for both teachers

and students.

The College had provided ICT facility in the form of Internet in the Computers exist in the College. Two Class room and the conference hall have been digitalized.

There is a Campus development Committee to look after the whole affairs of the campus including beautification, sanitation and cleanliness. Though we have the wi-fi facility only in the Office, Library and departmental Common room but the college is planning to introduce campus wi-fi in near future.

Student Support and Progression

A comprehensive care system, designed to provide a holding environment, provides for the holistic development of the students. The College has developed a good platform for student support and progression in the field of academic and co-curricular activities. The college has a active Student's Union through which the college channelizes the students to participate in various activities. Besides, a student feedback systems maintained every year.

For student and progression due attention has been paid by providing facilities of...

- Post matric Scholarships to ST, SC and OBC/MOBC Students from the State Government
- Free admission is provided to all students belonging to the Below of family's annual income rate fix by the Assam Government.
- Awards from College authority as well as respective department and faculty to the student securing highest mark, best graduate of the College and University Rank holder.
- Remedial coaching for academically weak students.
- Celebration of Various events / day like World Environment day, Yoga day, Fit india movement etc. for the holistic development of all stakeholders in general and students in particular.

The College has committees on Grievance and Redressal for Students, Anti-Ragging Committee, Anti-Sexual Harrasement Committee have been constituted to ensure internal and external discipline to achieve a congenial academic atmosphere. The NSS Unit also take active part in the various matters like cleanliness, environmental sustainability and community linkages with neighboring areas.

The Students Union creates platform for the students to identify their hidden talent and explore themselves in various aspects of life.

The College has an active alumni association that works between the students of the present and the past. The Institution provides scholarship and free ships to meritorious students, economically weaker backgrounds and/or disabilities.

Governance, Leadership and Management

The College has its own vision, mission and objectives. A transparent and democratic decision making process is maintained. The Governing Body (GB) is the authority for internal management and decision making. The College Construction /Building Committee monitors the infrastructural development of the college and estimates the fund allocation in different developmental schemes. The college maintains different funds like General fund, Games and Sports fund, Examination fund etc. which are maintained with cash book, ledger book, Bank Passbook etc. The Accounts are audited by the certified Chartered Accountant as well as Government Auditors. Recently, some accounts are monitored by PFMS System to an extent.

The College has strictly adhered to the policy of State Govt. and the guidelines of UGC in recruitment and Departmental promotion of its employees. The College prepares budget as a part of Institutional planning. Along with the preparation of action plan tentative budget is also prepared head wise and submitted to the appropriate agency/source for approval.

The IQAC of Pub Majuli College was established in the year 2013. The Quality assurance Cell of the institution takes care of the regular planning and execution of all the quality initiative. The main task of the IQAC is to effectively plan all quality measures to sustain and enhance quality in all the activities of the institution.

Institutional Values and Best Practices

Pub Majuli College is always committed towards institutional values and best practices. As a co-education institution and consisting of various caste, provides various safety measures to the students. Grievance & Redressal Cell, Sexual Harassment Cell, Anti-Ragging Cell, Women Cell have always worked for the betterment of the students. The College has Girls' Hostel and Common Room equipped with necessary amenities.

The College is conscious of maintaining green and eco friendly environment in the campus. There is a separate committee named campus development committee to look after the matter. The Committee takes up the works of gardening, pruning and cleaning of the campus. Plantation programmes have been undertaken from time to time. A plantation programme is held every year through the students takes the advantage of free ship in admission in the time of fresh admission. Separate person have been appointed for regular cleaning of garbage.

For constant effort to render its best, a few innovative processes and best practices are:

- Preparation of Course plan and maintenance of Departmental Diaries of Teacher.
- Maintenance of Departmental Diary of Head of the Departments.
- Student Feedback
- Grievance Redress Cell
- Observation and Celebration of important Days and Divas
- Student Union
- Online classes through various App and also with Google Classroom
- Digitalization of Class room

- Rain Water Harvesting
- Campaign of using LED Bulbs to reduce electricity Cost.
- Continuous publication of Wall Magazines.
- For financial transparency, College used cashless payment through cheque and digitally.
- Use of Hand made dustbin for garbage cleaning.

Moreover, the College has made a rapid progress during these 30 years in both scholastic aspects and celebrated its silver Jubilee year on 2013-14. The College desires to work with missionary zeal to realize its holistic vision in future with the help of concerted efforts of the college family in particular and all other stakeholders in general.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	PUB MAJULI COLLEGE,BONGAON
Address	Pub Majuli College P.O.Bongaon,Dist. Majuli(Assam) PIN-785110
City	Majuli
State	Assam
Pin	785110
Website	www.pubmajulicollege.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Dipak Borah	03775-271071	8638044396	-	pubmajulicollege@gmail.com
IQAC / CIQA coordinator	Anup Kumar Borah	03775-271092	9577325900	-	jonakjaan@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Assam	Dibrugarh University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	08-01-2023	View Document
12B of UGC	23-01-2023	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Pub Majuli College P.O.Bongaon,Dist. Majuli(Assam) PIN-785110	Rural	12	400

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,English	36	HS	English	20	2
UG	BA,Assamese	36	HS	Assamese	80	68
UG	BA,Sociology	36	HS	English,Assamese	70	51
UG	BA,Political Science	36	HS	English,Assamese	70	48
UG	BA,Economics	36	HS	English,Assamese	30	9
UG	BA,History	36	HS	English,Assamese	30	13
UG	BA,Education	36	HS	English,Assamese	30	5
UG	BA,General	36	HS	English,Assamese	100	0

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				17			
Recruited	0	0	0	0	0	0	0	0	13	4	0	17
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				10			
Recruited	0	0	0	0	0	0	0	0	9	1	0	10
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				14
Recruited	13	1	0	14
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	13	1	0	14
PG	0	0	0	0	0	0	9	4	0	13
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	204	0	0	0	204
	Female	233	0	0	0	233
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	30	25	32	39
	Female	23	38	27	27
	Others	0	0	0	0
ST	Male	6	9	12	20
	Female	5	3	3	6
	Others	0	0	0	0
OBC	Male	38	40	32	43
	Female	46	34	37	27
	Others	0	0	0	0
General	Male	40	27	34	35
	Female	32	32	19	30
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		220	208	196	227

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	As the main criterion of NEP 2020, the higher educational institutions implement multidisciplinary as well as interdisciplinary educational systems for better academic prospects of students. The most beneficial impact of a multidisciplinary approach in the educational system is to get a more holistic understanding of the world. Instead of looking for specific departments and their subject matters discretely, a multidisciplinary educational system integral parts of each individual department into the overall study programs of the other. Since multidisciplinary approach involved the program combinations which highlights the miscellaneous perspectives that different disciplines can carry to
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	<p>demonstrate a theme, subject or issue. For better future and placement of students, Pub Majuli College has also been adopting multidisciplinary educational systems for 32 years with various departments including English, Assamese, Sociology, Political Science, Education, History, Economics. Also, the Mathematics and Elective Assamese and Rural Development has been included as a Elective Subject. Each department enrolls a number of students and the outcome of each department becomes satisfactory. The interdisciplinary approach mentions the combinations of two or more academic disciplines into one. Through an interdisciplinary approach, students are able to make co-relations between different disciplines in educations and see the connections among them which expand the overall learning process. So, the NEP 2020 tries to include such types of approaches in the academic field to develop the learning skills of students. Unfortunately till now, no interdisciplinary educational systems have been implemented in Pub Majuli College due to the unavailability of adequate infrastructure facilities and limitations of official formalities. But the college authority has been trying to open Science stream and Soft Skill Vocational Courses for more benefit of students, so that they can choose any subjects from both stream for collecting more knowledge through which they can easily connect the whole educational systems.</p>
2. Academic bank of credits (ABC):	<p>One of the requirements of the National Education Policy 2020 is the introduction of the Academic Bank of Credit (ABC). The student can earn up to 50% credit from outside the college or University where someone is enrolled for any degree or diploma program. In our college, we are going to develop such type of approach by welcoming him/her if he/she wants to enter our college by transferring him/her from other institutions which should be under different universities.</p>
3. Skill development:	<p>Skill development is the method of identifying our skill gaps and developing and improving these skills. It is very important because someone's skills determine his/her ability to execute the plans successfully. Skill development builds self-esteem, self-confidence, and leadership skills among the students. It advances problem-solving skills as well as boosts new vocabulary practice. It also teaches</p>

	<p>students to collaborate themselves. The National Education Policy 2020, envisioned some transformational improvements in the Indian education system. This policy speaks about that education system which puts importance on experimental learning along with an emphasis on present skills like problem-solving, critical thinking, etc. The National Education Policy 2020 includes the skill development programs in higher educational institutions with the aim that even mediocre students can be exposed to hands-on training programs like plumbing, electrical repairing, horticulture, floriculture, web-designing, etc. Although no vocational courses are included in the academic program, Our College is trying to introduce hands on training and other Add on course in future. If it happens, a number of students will enroll every year in these programs because of their greater interest so that they can implement these skills to make their future secure.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>National Education Policy 2020 has rightly proposed accurate attachment of traditional Indian knowledge including tribal and other local knowledge throughout the curriculum which covers humanities, arts, sciences, crafts, sports, etc. for ensuring the all-round progress of the country. In this context, the NEP 2020 has laid down a roadmap for the scenario of India in the 21st century and puts importance on our traditional knowledge systems. Through this, NEP 2020 makes a strong effort to strengthen various departments and institutions like schools, colleges, universities, etc. where various languages have been used for a long time across the country. Pub Majuli College is situated in Majuli (World largest river island) of Assam, a state of the North Eastern part of India. It is covered with different tribal communities including Mishing, Sonowal Kachari, Deori, etc., and other communities such as the, Nepali, Bengali, , Bihari along with different schedule caste communities. Assam is the meeting ground of diverse cultures. It is composed of colorful cultures of different communities as well as different religions of Hindu, Muslim, Christian, Sikh, Buddhis, etc. In our college, students come from different corners of Majuli and from Lakhimpur and Jorhat with different languages, cultures, and religions which make it more and more diverse with extraordinary unity. In other</p>

	<p>words, we have been adopting a multilingual teaching system especially Hindi, English, and Assamese and students feel very comfortable with it. Students perform their colorful and diverse cultures on different occasions which make us very proud that we are rich in most of our Indian culture. This unity in the diversity system increases the strength of students' unity.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>Outcome-based education (OBE) is an educational theory that bases each part of an educational system around goals (outcome). By using this type of educational curriculum each student should have achieved the goal at the end of the educational involvement. In OBE, there is no single specified style of teaching or assessment, in its place, classes, prospects, and assessments should all help students achieve definite outcomes. The role of the faculty varies as an instructor, facilitator, trainer, and/or mentor depending upon the outcomes targeted. Pub Majuli College is a college under Dibrugarh University, Assam, and it follows the curriculum offered by the University. Since OBE is an influential education strategy that can be used as a focus for curriculum planning. Thus, the whole curriculum for all subjects including Assamese, Political Science, Sociology, Economics, History ,Education and English is based on outcome-based education and the college has adopted this education from the year 2019. Generally, OBE is a blending of three types of skills: 1. Practical: it gives an idea about how to do things as well as the ability to make decisions. 2. Fundamental: understanding the matter of what someone is doing and why 3. Reflective: study and adapt via self-reflection, put on knowledge properly and responsibly. The students are still learning with a specific syllabus consisting of outcome-based education which is a combination of the above characteristics with a hope that the outcome will be good enough to apply as a tool for their future making.</p>
<p>6. Distance education/online education:</p>	<p>Distance education or distance learning is the educational system of students who may not always be physically present at an educational institution. Originally, this system, usually involved correspondence courses, where the students corresponded with the institution through the mail. Now, it involves an online education system.</p>

National Education Policy 2020 talks about the implementation of Distance Education or Online Education in colleges and universities. In this type of learning system, there is no direct interaction between a student and his mentor. Here students are completely on their own with a self-paced time schedule to complete the course. The institution just has to notify the examination formalities with the submission dates. This kind of studying requires a lot of discipline and self-motivation since there is no one watching over the students. Though there is unavailability of proper infrastructure facilities Pub Majuli College started the Distance Education Courses by establishing a study centre of Krishna Kanta Handiqui State Open University from the year 2008 where there are various programs like M.A, B.A, MSW. BCA, D.El.Ed etc. Among these Programs, number of Programs are modular which is most useful to our students that they can avail the opportunities to have the degrees simultaneously . Pub Majuli College authority has planned for opening the Courses of ODL Mode under Dibrugarh University. NEP 2020 also tries to emphasize the online education system which is now accepted as a more modern technique of study. This learning system utilizes different Virtual Learning Environments (VLE) like Moodle, Collaboration, or Blackboard to share multimedia lectures, send student resources, have discussions, and conduct examinations. During the COVID-19 pandemic, the online learning system has been expanding significant momentum with colleges that have been offering students virtual modes of classes. Due to the COVID-19 crisis, Pub Majuli College has offered online classes in a regular way so that the students have got their information in different fields. The faculties of the college have tried to fill up the deficiencies in the knowledge about the syllabus as well as in other fields that would be gained by the students during their offline learning classes. In fact, still today, many students prefer to go in for an online learning process as it gives them the flexibility to chase jobs or any other interests like sports/ music together with. This method of teaching and learning is a more interactive method where the teacher and student can meet through the digital platform. We have adopted the online live classes so that students can interact with the teacher and with each other too.

Also, live classes give a more regular classroom.

Institutional Initiatives for Electoral Literacy

<p>1. Whether Electoral Literacy Club (ELC) has been set up in the College?</p>	<p>Electoral Literacy Club was established in Pub Majuli College, Majuli for awareness of the students and the local society on January 08, 2018, under the Systematic Voters Education and Electoral Participation (SVEEP) program of the Election Commission of India. The club through its action based approach not only undertakes the responsibility of making the voters ID cards of the students but also aware them about their voting rights and spread consciousness amongst others in society.</p>
<p>2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?</p>	<p>To enhancing the whole activities of the club we have formed a committee. The committee has five members as:- 1. Co-ordinator:- Mr. Surjya kr. Doley, Asstt. Prof, Deptt. English. 2. Teachers Members:-Mr. Girish Ch.Ozah, Asstt. Prof. Deptt. English Mrs. Biju Tamuli. Asstt. Prof. Deptt. History. 3. Students co-ordinators:- Miss Prottyshree Boruah, B.A. 4th Sem. Deptt. Pol. Science. Sri Debojit Hazarika, B.A. 2nd Sem. Deptt. Sociology.</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>?The Club also display a wall magazine prepared by the students on the theme 'My Vote, My right' on November 14, 2018. ? The Club in Collaborations with Election Commission, Majuli District organized a workshop for the students on February 14, 2021 where Mr. Taid , ADC and Election Incharge Majuli, District, taught the students about filling the voter forms through online app 'Voter Helpline'. ? A special awareness camp was also organized in the college by Election Commission Majuli, District to familiarize the voters with the use of VVPAT/ EVM on March 06, 2021 ? 12th National Voters Day was celebrated in college on January 25th 2022 on the theme 'No Voter to be Left Behind'. Students and the faculties took a pledge to cast their votes judiciously.</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to</p>	<p>? During the Covid-19 Pandemic we have engaged the NSS volunteers of the college to help the differently able and aged people to exercise their Voting Power at different Poling station in Majuli</p>

<p>advancing democratic values and participation in electoral processes, etc.</p>	<p>District.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>? The Club organized Voter Registration Camps in the months of November, December and February for the staff members and students wherein a total of 135 voter enrollment forms were filled both online and offline. ? In association with the district election commission, we have organized a workshop on Enrollment of New Voters on 5 November 2022 and enrolled more than 100 students through online and offline mode.</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
437	435	452	537	572

File Description	Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 28

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
28	28	28	28	28

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
40.17	54.28	39.60	39.23	31.067

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Pub Majuli College being single stream college is sincerely committed to the pursuit of excellence and overall development of the students. Since the college affiliated to the Dibrugarh University, the college has been following the curriculum as per provision. The college has student-friendly and liberal atmosphere aiming to provide the students with the sense of responsibility, dedication and self esteem. The co-curricular activities have been performing under the supervision of the teachers and In-charges to develop the potentialities of the students in various fields. The college strictly follows the Academic Calendar published by Dibrugarh University. In relation to the Academic Calendar of Affiliating University the college prepares an Academic Calendar of its own. In order to evaluate the students the college regularly holds Sessional Examination, Classroom Attendance, Seminars, Group Discussion and Assignments.

- In order to improve the quality aspects of the students the college arranges tutorial classes, seminars, extra classes and group discussions
- For effective curriculum delivery modern teaching aids are used.
- Students are counseled about the semester and CBCS systems at the beginning of new academic session.
- Class routines are prepared discussing with all the HoDs of all departments.
- The Principal and the IQAC take reports of the progress at regular intervals.
- Results are analyzed.
- The Academic calendar of the affiliating university is strictly followed.
- Black boards/ soft boards are used.
- ICT is used in teaching learning process.
- Making the class students friendly.
- Field study and Educational Trips are organized regularly.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during

the last five years)

Response: 0

File Description	Document
Institutional data in the prescribed format	View Document

1.2.2 Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 0

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

In order to develop gender sensitization, Environmental Awareness and Sustainability, Human values and Professional Ethics among the students the college has been trying to establish social harmony and national integration instruction among the students through on how to build character during classroom teaching. The IQAC of the college has been taking some steps to engage the students in various activities in relation to the curriculum. The very aim of these activities is to the holistic development of the students. Some value based programme like Spoken English, Yoga and Meditation, Gender Study, Celebration of some National and International Days, Field Study, Project Report on some social problems are being done by our students.

Gender:

- Women studies: Political Science 6th Semester Major (Non CBCS), paper 602 completely on women studies.
- Education 2nd Semester (GE CBCS) has full paper on women studies.

- Assamese 3rd Semester (Major) has the full paper content on women studies.
- Political Science 2nd Semester (GE CBCS) has full paper content of Feminism in India.
- A paper in Assamese 5th Semester Major completely related to Gender.
- History (Non-CBCS) Paper XII Women in Indian History
- Sociology (CBCS)-Sociology of Gender

Human Value:

- Human Rights: Political Science 6th Semester Major (Non CBCS), paper- 601 is completely on Human rights.
- Education 2nd Semester (GE- II, CBCS) complete paper on Human Rights Education.
- Education 6th Semester (Honours) full paper on Human Rights Education.
- A drama "Rupalim" in Assamese 5th Semester (Major) teaches Human values.
- A paper in Assamese 4th Semester (Major) is closely connected to Human Values.

Environmental Sustainability:

- A paper on environmental studies has been included in the 2nd Semester (CBCS) common paper for all.
- Economics: A paper on environment is devoted to 6th Semester Major.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 4.35

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 19

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: C. Feedback collected and analysed	
File Description	Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 84.88

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
210	227	196	208	220

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
250	250	250	250	250

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list as published by the HEI and endorsed by the competent authority	View Document
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.1.2 Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 89.38

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
114	161	143	149	148

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
160	160	160	160	160

File Description	Document
Institutional data in the prescribed format	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio**2.2.1 Student – Full time Teacher Ratio
(Data for the latest completed academic year)****Response:** 15.61**2.3 Teaching- Learning Process****2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process****Response:**

Our College adopts various student centric methods to enhance the student involvement as a part of participative learning and problem solving methodologies such as group discussion, class room interaction, seminars, home assignments, field study etc. Students are encouraged for active participation in the class by their interactions and are encouraged to ask questions and discuss problems related to their course.

In order to make the learning more student centric, some of the departments are equipped with laptops and some of the classrooms are equipped with LCD projectors and the teachers try to make the maximum use of them. Students are given assignments to develop their problem solving skills.

Excursion of students according to the requirements of the students of each department are carried out to enhance the experimental, participative and life skills of the students.

Group discussions among students are conducted by different department of the institution as a part of participative learning.

The students are encouraged to participate in extra-curricular activities such as quiz competition, debating competition, essay competition, annual college magazine, departmental magazine and wall magazines etc.

As a part of student centric methods for enhancing the learning experiences of the students, lecture and interactive methods are well supplemented by seminars and workshops. Use of ICT tools are also encouraged.

Field works in subjects like Assamese, History, Economics, Political Science and others also facilitate the teaching learning process.

Students participate in outreach and extension programmes, whereby they learn by interacting with the community through NSS, Women cell, Eco-Club etc.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 Number of sanctioned posts year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
28	28	28	28	28

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last

five years (consider only highest degree for count)

Response: 35.71

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
10	10	10	10	10

File Description	Document
Institution data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The college maintains full transparency in internal assessment and adopts the procedures to enhance the quality of such assessment. The evaluation blue-print has normally been ear-marked by the University through the syllabus of 80% marks of each paper are at the disposal of the University and set in the end semester examination. The other 20% is being sessional part (This 20 marks is accrued of 5% from 1st sessional, 5% from 2nd sessional, 5% from attendance and 5% from semester/GD/assignments etc.) The important points of internal assessment are given below: The evaluation guidelines are published in the college prospectus as prescribed by the affiliating university. Regular home assignments are given to students. Sessional tests are held as per the academic calendar of affiliating university. In awarding the internal assessment marks students attendance is strictly considered. In the process of internal assessment, seminars, group discussions and home assignment are taken as variables. Answer scripts of the sessional examination are shown to the students and their marks are displayed on the notice board. The affiliating university frames necessary rules and regulations for the process of evaluation in the meetings of "BOS" and "Academic Council" of the university and circulate its resolutions to all the affiliating colleges. The principal of the college supplies the resolution copies to all the HoDs. A staff meeting is convened by the principal and apprise the process of evaluation through discussion. Then the faculty members also apprise the students in their concern classes. In the semester system the affiliating university sets question of 80% marks in each paper in the end semester examinations and remaining 20% marks are awarded by the college as internal assessment. Out Of 20% marks of internal assessment 5% from the first sessional, 5% from sessional examination, 5% from the students attendance and the rest 5% from seminar, group discussion, assignments etc. The sessional marks are effectively implemented through in semester examinations. Seminars, assignments and group discussions and students attendance are the important

criterion in awarding sessional marks. There is a provision of re-evaluation of answerscript if the students are not satisfied with his awarded marks. The student can apply for re-evaluation within 10 days of the announcement of their results. In any examination related grievances students can go through RTI Act. The affiliating university supplies all the necessary guidelines for smooth conduction of the examination. The institution always takes care in maintaining all the conditions laid down by the university. The college always give importance in transparency of conducting the two sessional examinations and the examination held by the university. There is little scope for examination related grievances in the college. The college has a active Grievance and Redressal Cell which strictly maintainance and looks after any kinds of examination related grievances and the common grievances which are not related to examinations. The Redressal Cell takes quick action to redress any complain in the college.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Programs offered by the institution are clearly displayed on college website for the convenience of teachers and students. The programs outcomes and course outcomes are clearly stated and the college has followed to communicate the learning outcomes to the teachers and students through various means. The institution publishes prospectus regularly (Annually) covering all academic information (Programs) for the convenience of the students. An induction program has been organizing regularly at the beginning of new session for the students, teachers, administration, parents and other stakeholders so that they will able to know the program outcomes and course outcomes clearly. Besides this, the teachers of the concerned departments inform the departmental students about this in the classroom situation. The IQAC of the college pay special attention and takes special initiatives to implement for achieving COs and POs. In this case, IQAC interacts with parents, students, teachers and employees as corrective and remedial measures. Every year feedbacks are taken from students, parents, teachers and alumni in relation to the course outcomes of the institution. The program outcomes and course outcomes for BA honours and non-honours courses offered by the college are clearly displayed in the college website. The learning outcomes are clearly mentioned. All these are included in the vision, mission and objective of the institution. Students and teachers are made aware of these outcomes through the college prospectus. The newly admitted students are informed the program outcomes and course outcomes through a induction and counseling program and specially in the open meeting of freshmen's social.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2 Attainment of POs and COs are evaluated. Explain with evidence in a maximum of 500 words

Response:

s. The institution publishes prospectus regularly (Annually) covering all academic information (Programs) for the convenience of the students. An induction program has been organizing regularly at the beginning of new session for the students, teachers, administration, parents and other stakeholders so that they will be able to know the program outcomes and course outcomes clearly. Besides this, the teachers of the concerned departments inform the departmental students about this in the classroom situation. The IQAC of the college pay special attention and takes special initiatives to implement for achieving COs and POs. In this case, IQAC interacts with parents, students, teachers and employees as corrective and remedial measures. Every year feedbacks are taken from students, parents, teachers and alumni in relation to the course outcomes of the institution. The program outcomes and course outcomes for BA honours and non-honours courses offered by the college are clearly displayed in the college website. The learning outcomes are clearly mentioned. All these are included in the vision, mission and objective of the institution. Students and teachers are made aware of these outcomes through the college prospectus. The newly admitted students are informed the program outcomes and course outcomes through a induction and counseling program and specially in the open meeting of freshmen's social.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3 Pass percentage of Students during last five years (excluding backlog students)

Response: 87.75

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
111	118	134	148	98

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
111	134	163	163	123

File Description	Document
Institutional data in the prescribed format	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process	
Response:	
File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Promotion and protection of environment is one of the important aspects of the college. Since its inception the college has been giving importance in promotion and protection of environment. In order to impart environmental education an awareness Tree plantation program have been undertaken within the college campus and in outside locality. The plantation program is performed by NSS Unit and Eco-Club of the college. The Teacher Unit also co-operates with NSS. Flower gardening is one of the important program. Students have been engaging in Tree Plantation program at regular intervals. The college organizes cleaning programs that ensures an active participation of students. The college campus is trying to keep as plastic free campus. The Career Guidance Cell of Pub Majuli College has been providing counseling and training and placement guidance to our students. The college has a central Library, Computer Training Centre, Student Common Room (For Boys and Girl's Separately) safe drinking water (RO Purified water) canteen. The college attempts to preserve our rich cultural heritage by establishing a Mini-Museum in the college. Besides keeping in mind the physical development of the student the college has set-up a Gymnasium centre. The students are encourage to involve various co-curricular activities like cultural rally, group discussion, seminars, field studies, quiz, debates etc. Besides the students are often taken to nearby villages to perform some social and cultural activities under the supervision of teachers. The main objective of these programs are to acquaint our students with diversified culture of our district.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 6

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1	5	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.04

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	1	0	0	0

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Institutional data in the prescribed format	View Document

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 1.36

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
10	5	9	2	12

File Description	Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document

3.4 Extension Activities

3.4.1 Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Pub Majuli College Students Union and the college staff have been performing various extension activities including academic service. The college has adopted two senior secondary school located near the college. Teaching members of the college often visit this institution and taking classes on different subjects as per their demand. The IQAC and NSS of the college have been performing some awareness program on different social issues which have much relevance in present day context. Some important programs are health awareness program, health check-up program, AIDS Awareness program, voting awareness programs. The NSS Unit of the college has adopted a nearest Scheduled caste village name "Kharkati Bonia Gaon" and "Meragorh Misamari Gaon" and performing different programs which have much relevance to this tribal people. The NSS Unit of the college organizes some important programs like cleaning of environment, Tree plantation program, disaster awareness program, flood relief program, drug awareness program etc. Every year IQAC and NSS Unit organizes the celebration of International Yoga

Day in order to arise health awareness among the students. Some important program like observation of, Independence Day and Republic Day celebration to create National Integration. The NSS Unit of the college has adopted a riverin Scheduled caste village as Adopted village for three years. In order to create awareness in neighboring community the Women Cell of the college organizes awareness program like health and hygiene among the Scheduled caste women. The Cell also organizes the celebration of International Women's Day ,World Girls Child Day. During the Covid pandemic situations, some awareness program like awareness of vaccination and precautions have been performed in nearby villages. A series of plantation program have been undertaking in nearby villages on the occasion of World Environment Day. Realizing the importance of Girl Child Day, a felicitation program is performed on 24th January every year. Three girls were felicitated on that day on the basis of showing extra ordinary performance in various fields.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Pub Majuli College Students Union and the college staff have been performing various extension activities including academic service. The IQAC and NSS of the college have been performing some awareness program on different social issues which have much relevance in present day context. Some important programs are health awareness program, health check-up program, AIDS Awareness program, voting awareness programs. The institution has able to receive two nos.of award for the continuous efforts in the field .

- District Green Champion Certificate by Mahatma Gandhi National Council of Rural Education, Department of Higher Education, Govt. of India
- Covid Warrior Leadership Award. awarded to Program Officer, NSS, Pub Majuli College

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 50

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
18	12	10	9	1

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 8

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The college has not sufficient number of class room in respect of intact capacity. There are one digital classroom and a conference room in the college. The classrooms has sufficient lighting ventilation. One solar stand light is already installed in the campus. Facilities for extra-curricular activities like Sports, Outdoor Games, NSS, cultural activities are available in the institution. The Governing Body of the college gives importance to develop infrastructural facilities for effective teaching learning process. The college has an outdoor playground in the college campus for development of sports activities and other extra curricular activities. various cultural activities have been performed in a permanent auditorium with sound system. In respect of extra-curricular activities the college provides Football court, Volleyball court, Kabbadi court, Cricket court. In various occasions like annual college week, foundation day, various songs, dances and dramas have been performed by the student in the college.

- There are 12 classroom for honours and non-honours courses.
- There are Seven department in the college.
- There is one digital classroom with Projector in the college.
- One Smart Class room with Interactive Panel.
- There is only one Conference hall in the college where the programs of academic importance are held.
- There is a computer Lab in the college to impart computer education for the students.
- There are total 31 Desktop/Laptop Computer in the college.
- Out of 31 computer, 15 nos. of computers are for the use of the students. 8 nos. of computers are used in Academic purpose and 7 nos. of computer are in every department and 1 for the digital classroom.
- There is one Gymnasium Centre which is used by the Boys and Girls Separately.
- There is a central library with sufficient nos. of Text book, references, journals, magazines and news papers.
- The Seven departments have their own departmental small library.
- The college has a nice musical atmosphere.
- There are sufficient nos. of musical instrument like Tripple, Dhol, Dholok, Harmonium, Guiter, Tabla, Flute, Pepa, Tal.

File Description	Document
Upload Additional information	View Document

4.1.2 Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years**Response:** 16.2**4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
12.95	7.70	5.03	4.07	3.36

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

4.2 Library as a Learning Resource**4.2.1 Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students****Response:**

Pub Majuli College Library is working on SOUL 3.0 software which is Integrated Library Management System (ILMS). The major module of SOUL is fully automated. With the help of this software the database of books have been created and among the main function i.e. circulation which is done with the help of SOUL 3.0. The automation process includes sectional barcode which is under process. The library has preserve some rare manuscripts like Sanchi Pator Puthi, special reports or any other knowledge resources for library enrichment. However the college authority as well as the library Advisory committee has decided to subscribe to special reports or other knowledge resources for library enrichment. The college has a Library Advisory Committee for monitoring the performance and functioning of the library. The committee puts forward recommendations and suggestions for the upgradation of the library. The college authority is planning to make the library a fully computerised one having modern equipments and IT facilities.

Name of ILMS Software: SOUL 3.0

Nature of Automation: Partially

Version: 3.0	
Year of Automation: 2022	
File Description	Document
Upload Additional information	View Document

4.3 IT Infrastructure

<p>4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection <i>Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words</i></p> <p>Response:</p> <p>Pub Majuli College has Two digital classroom with Audio-visual Smart Board and Projectors facilities. The college has provides free Wi Fi facility in the college campus. The college has regularly updated the IT facilities so that the quality education can be provided. Students are given computer facility with internet connection basically to check up information in the computer laboratory. There are total number of 31 computer in the college. Out of 31, 15 nos. of compuer are provided for thr students. 8 nos. of computer are used in academic purpose. The every department has a desktop/laptop ccomputer. The library uses SOUL 3.0 for library management system. there two xerox machine which is used for official purpose. The college office and library is connected with internet facility through Wi-Fi. The Wi-Fi facility is also provided to the students partially .</p> <p>Pub Majuli College has Internet Connection of FttH-BSNL having 30mpbs Bandwith.</p>	
File Description	Document
Upload Additional information	View Document

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 29.13

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 15

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage expenditure incurred on maintenance of physical facilities and academic support

facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 23.04

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
16.12	8.72	9.27	7.06	5.91

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 81.38

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
408	435	281	480	376

File Description	Document
Upload policy document of the HEI for award of scholarship and freeships.	View Document
Institutional data in the prescribed format	View Document

5.1.2 Following capacity development and skills enhancement activities are organised for improving students' capability

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Institutional data in the prescribed format	View Document

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 0.62

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1	2	3	2	7

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4 The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1. Implementation of guidelines of statutory/regulatory bodies**
- 2. Organisation wide awareness and undertakings on policies with zero tolerance**
- 3. Mechanisms for submission of online/offline students' grievances**
- 4. Timely redressal of the grievances through appropriate committees**

Response: B. 3 of the above

File Description	Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 15.6

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
18	17	12	17	31

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
111	118	134	148	98

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order (the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education. (the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years**Response:** 2.92**5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2021-22	2020-21	2019-20	2018-19	2017-18
1	2	3	2	7

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 8

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	4	1	1

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 0.8

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	0	1	1

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Alumni Association reflects and represents the past, present and future of an institution. Since its establishment, Pub Majuli College has produced a number of alumni who got placement and secure position in various fields in the society. The Alumni Association of Pub Majuli College is established in 2012. The association plays a significant role in building relationship among the alumni and reconnecting them with the institution. It organizes timely meeting where topics concerning development of the college are discussed. The alumni closely involved in various events organized in the college. The alumni actively participated in various events organized in the college. During the celebration of Silver Jubilee on 17,18,19 Dec,2016, the alumni play active part in the college. A special programme was arranged for the alumni in the first day of the programme. They felicitated the present as well as the former teachers of the college. It has contributed only physically towards the successful celebration of the silver jubilee programme. The Alumni Association has actively collaborated in various events like Blood Donation Camp, Flood relief, Relief to Sick students etc.

The registration process of Alumni Association is under process.

File Description	Document
Upload Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 *The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

Response:

The Principal of Pub Majuli College is the head of the management. Financial power is rested on a senior most assistant teacher as DDO. Both principal and DDO is working together with mutual understanding for the development of the college till February, 2022. Now, The Principal i/c cum DDO of the college implements the policy and the teaching and non-teaching staff of the college actively co-operate with Principal and DDO.

VISION:

To provide good quality education available, accessible and affordable to students, empower them through knowledge and values, to make aware of socio-economic changes and sustainable development.

MISSION:

To produce potential human resource, promote communal harmony, preserve and promote national integration and peace, make people aware of their civic responsibility and fundamental rights, make people aware of fast deterioration of world natural and social environment so that sustainability can be maintained for our off-shots.

Various committees are assigned their duties and responsibilities in formulating the action plans.

The Governing body of the college has framed policies and strategies and approved for execution. The policy prepared by the Principal and DDO discussing with faculty members is passed by the GB.

The college has always been trying to involve of all stakeholders for effective improvement of the quality status of the college. The college emphasizes its internal coordination and monitoring mechanism. There is good coordination between the administration and teaching staff of the college. The principal plays a vital role in organizational change, administrative reforms, development of infrastructure, discipline and growing of work culture in the institution. The college always exercises the culture of excellence through various awareness programs, workshop, teaching- learning and evaluation and management of ICT.

The Principal cum DDO prepares all the developmental plan and policies consulting with Governing Body, IQAC and other relevant committees. The staff members and students are involved in executing of plan and policies of the college. Results are reviewed and studies and suggestions are forwarded for the improvement where necessary.

The authority of Pub Majuli College manages to involve the members of both teaching and non-teaching staff in academic and curricular programs in addition to their normal services. They are absorbed in various

committees formed in the college. The college authority has constituted various committees for effective management of overall work including the admission, conduct of examinations, development of infrastructure, promotion of research and extension activities and encouraging cultural and other social activities.

- Academi Council. IQAC.
- Building Construction Committee.
- Admission Committee.
- Research Committee.
- Anti-Ragging Committee.
- Women Cell.
- Grievance and Redressal Cell.
- ST/SC/OBC Committee.
- Sexual Harassment Committee.
- Library Advisory Committee.
- Student Union.
- Teachers' Unit.
- Feedback Analysis Committee.
- Code and Conduct Committee.
- Megazine Committee.
- Examination Committee.
- Student Development and Internal Assessment Cell.
- CBCS Board.
- Museum cum Gymnasium and Gardening Sub Committee.
- Cultural Cum Yoga Sub Committee.
- Career Councelling Committee.
- Medical Committee.
- NSS Committee.
- Canteen Committee.
- Skill Development Committee.
- Internal Complaint Committee
- Vigilance Committee
- Electoral Literacy Committee

File Description	Document
Upload Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 *The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

Response:

The governing body is the supreme authority of the institution. The governing body of Pub Majuli College is constituted with persons from diverse fields i.e. academicians, teachers, guardians, administrative officers. The existing governing body consist of 11 members. The president of GB is appointed by Government of Assam. The Principal of the college is the secretary of the body. The two members are nominated by the affiliating University as University nominee. Two senior teachers from teaching staff represent as staff members including staff secretary. One members from non-teaching staff, three guardian members and the Librarian represents as ex-officio member.

The service of the employees are regulated as per the Provincialization of Venture Educational Institution act. 2013 and College Services Conduct Rule. Fresh recruitments are made by a transparent method by public advertisement in widely circulated papers of Assam and in Social Media. The advertisement is also published in College Website as per the UGC ad Assam Government guidelines. Teachers promotions are accorded by the guidelines of the State Government Career Advancement Scheme. The promotion of nonteaching staff are done as per vacancy and seniority.

The Academic, Administrative and other activities of the college is smoothly run with the help of following committee.

- Academi Council. IQAC.
- Building Construction Committee.
- Admission Committee.
- Research Committee.
- Anti-Ragging Committee.
- Women Cell.
- Grievance and Redressal Cell.
- ST/SC/OBC Committee.
- Sexual Harassment Committee.
- Library Advisory Committee.
- Student Union.
- Teachers' Unit.
- Feedback Analysis Committee.
- Code and Conduct Committee.
- Megazine Committee.
- Examination Committee.
- Student Development and Internal Assessment Cell.
- CBCS Board.
- Museum cum Gymnasium and Gardening Sub Committee.
- Cultural Cum Yoga Sub Committee.
- Career Councelling Committee.
- Medical Committee.
- NSS Committee.
- Canteen Committee.
- Skill Development Committee.

The service rules, recruitment and promotional policies are run by as per the regulation of the UGC and Government of Assam. The various bodies of the College has been working harmoniously for the better upliftment of the college.

File Description	Document
Upload Additional information	View Document

6.2.2 Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Pub Majuli College has been always thinking for the welfare measure for teaching and non teaching staff and these are as follows:

1. Providing Casual leave.
 2. Granting leave to participate Conference, Seminar, Workshop etc.
 4. Provide medical leave.
 5. Provide maternity leave.
 6. Semester vacation for teaching staff.
 7. NPS (New Pension Scheme) and
 8. Group Insurance Scheme
3. The college always encourages the teachers to enroll in research work.

The college does not have its own welfare schemes for the teaching and non-teaching staff of the college. The non-sanctioned teachers are provided 5000 (five thousand) per month as remuneration for the whole year. The regular teaching and non-teaching staff enjoys all the benefits of UGC and the state government as per the rules from time to time. The teacher unit of the college is forwarding the helping hand to the teachers and employees at the time of emergency.

File Description	Document
Upload Additional information	View Document

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 38.57

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
25	15	17	20	4

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
14	14	14	14	14

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document

6.4 Financial Management and Resource Mobilization**6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)****Response:**

The college has been applying and submitted proposals for funds in order to meet the requirements to various funding agencies and government of Assam from time to time. The UGC and state government are the Major funding agency. The college has applied for funds to various non-government bodies/ councils. So far as no UGC funds have been received by the institution after 2013. The different financial grants and aids received by the institution are utilized as per the guidelines provided by funding agency. The main sources of fund of the college are student fees (excluding the freeship), Govt. of Assam. The funds have been utilized for various needs or renovation of infrastructure, construction, furniture, various equipment, books, contingency and beautification of the campus. The college has its own plan and program and procedures to effective utilization of the fund or grant.

The detail project report (DPR) and the budget of the college have been prepared by the principal and IQAC discussing with respective committees.

- The GB has taken the major financial decision.
- The construction and renovation works are looking after by technical experts

There is internal audit committee who examine and verify the the annual budget expenditure and income. The committee is constituted with two members and it is appointed by the governing body. The committee examines all the income and expenditures, vouchers and cash book. After proper scrutiny and verification the committee prepares and a report on it. This report and all the necessary documents and testimonials are verified by the Chartered Account and finalized the audit report.

File Description	Document
Upload Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The IQAC of Pub Majuli College plays a vital role in institutionalizing the quality assurance process in the areas of co-curricular, students support, best practices and extension activities. The Internal Quality Assurance Cell (IQAC) of Pub Majuli College was established in 25-03-2013. Since its formation it has been contributing in ensuring the quality of teaching- learning. IQAC of the college has been performing the following extension activities.

Extension activity:

The students and the staff of the college has been performing various extension activities including academic duties. The college has adopted Two Scheduled Caste village nearest to the college name-"Kharkati Bonia Gaon"and “ Meragorh Misamari Gaon” in association with NSS Unit of the College. The college family has worked in the development and welfare of this tribal people of the village. The college has also adopted Two secondary school near the college. The teaching staff of the college often taking classes at the institution on different subjects as they required. The IQAC and NSS Unit of the college have been involved in several awareness programs on some important issues of present day context. Some of the programs performed by IQAC and NSS are - Health awareness program, AIDS awareness program, environmental awareness program, Covid Vaccine awareness program, Covid awareness program, Voter's awareness program and educational tours etc.

- IQAC and Education department of Pub Majuli College has successfully organized a National level Workshop on Use of ICT Tools in Classroom teaching on 24-28 February,2020.
- IQAC has successfully organized a International Webinar on Impact of Covid-19 on Higher Education-Challenges and Opportunities on 10 September,2020
- IQAC with Deptt.of Assamese and Women Cell organize a Natioanl Level Webinar on Mask Culture of Assam and its possibilities in todays Employability on 22 August,2020.
- IQAC and NSS Unit Jointly organize a national level Talk series on Common Chest Problem, ICT Tools and Wasre free Assam on 14 August,2020
- Deptt.of Sociology & Political Science in association with IQAC organize a National level Webinar on Covid-19: Its Economic and Socio-Psychological Issues on 26 July,2020.
- IQAC Organize One Day Faculty Development Workshop on NAAC on 02-06-2022.

The institution reviews the teaching learning process, structures and methods of operations and learning outcomes through the IQAC.

1. Students feedback on teachers: The quality of teaching learning process are evaluated through students feedbacks. The questions are prepared by IQAC mostly on teaching learning process.

- All the faculties are covered irrespective of permanent and non-sanctioned.
- Students having 75% class attendance are only considered for this process.
- The process of data collection, analysis and report preparation is performed under the supervision of IQAC.
- The result of feedback is dispatched to all the HoDs signed by the Principal and the coordinator of IQAC for necessary action.

2. Internal Academic Audit: The Internal Academic Audit is conducted by IQAC for all departments. A common questionnaire is prepared for measuring curricular and co-curricular activities of all departments. The reports are prepared and submitted to the concerned authority.

File Description	Document
Upload Additional information	View Document

6.5.2 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented
2. Academic and Administrative Audit (AAA) and follow-up action taken
3. Collaborative quality initiatives with other institution(s)
4. Participation in NIRF and other recognized rankings
5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years. Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Pub Majuli College is a premier higher educational institution in the east corner area of Majuli district of Assam. The college is located in a flood affected and economically backward areas of the district. The college was established in 1990 with a view to spread value based and quality higher education in this backward areas of the district and especially for the greater interest of the economically poor students who were lagging behind and were not conscious about higher education. But after the foundation of the college the different communities like Koiborto, Matak, Missing, Konch, Ahom, Chutia are become aware of the higher education. Now, in these villages majority of the students graduated from the college and they are now serving in various sectors of the society. The college has been playing as a center for communal harmony. Since the college is located in a rural landscape which is the center of different communities. The IQAC and the NSS Unit of the college have been regularly performing some of the activities such as celebration of World Environment Day, International Women Day, Independence Day, Republic Day, International Yoga Day, Voter Awareness Program, Constitution Day and festivals like Bihu, Saraswati Puja, Teachers day, Flood Relief Camp, Freshman Social etc. in every year. In order to respect the culture of different communities, various cultural programs like Missing Bihu, Deori Bihu etc. have been organized. Cultural Rallies of various communities have been organized in annual college week festivals to introduce the students of our rich cultural heritage. In every year Anti Tobacco Day is celebrated in the college in order to create awareness about the drug addiction in the society. World AIDS Day have been celebrated in our adopted village of NSS Unit. Cultural Rallies are also organized on the occasion of World AIDS Day to create awareness of the rural people. Gandhi Jayanti is celebrated every year on 2nd October. The IQAC and NSS Unit regularly organize awareness program in the Scheduled caste villages on some prevailing social issue like Drug addiction, Dowry, domestic violence etc which are evils for the society.

File Description	Document
Upload Additional information	View Document

7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Pub Majuli College is a co-educational institution of Majuli District. The college has been aware about gender sensitivity. The college has been taking some important measures to promote and practice of dignity, equality and rights of individuals. The college constitutes Women Cell, Sexual Harassment Committee, Anti Ragging Committee, Grievance and Redressal Committee to monitor and to prevent any incidents relating to discrimination or harassment. Pub Majuli College is the co-educational institution where majority of the students are female.

Safety and Security:

The institution always gives priority of safety and security of the students. In order to create a safe and secure the educational atmosphere for the students, following measures have been taken for in maintaining

gender sensitivity and equality. The college has an Anti- Ragging committee for the purpose providing safety and security to newly admitted students. Anti-Ragging Committee has been formed as per the UGC guideline. The Anti-Ragging Committee is so strong that there are no instances of Ragging related case anywhere in the college campus. All the ragging related UGC guidelines are informed the students to aware of it. Besides a Sexual Harassment Committee has been formed to deal with cases of sexual Harassment in the college campus, but so far as no a single sexual Harassment related case is registered.

- CCTV Cameras are installed at proper places.
- Emergency Phone Numbers are displayed.
- Running Drinking water facility.
- Identity card are issued for the students with Name, Date, Photograph, Blood group, Address and contact numbers.
- Contact numbers of all students are taken for immediate contact. Fire extinguishers are installed.
- Regular Checking electrical connections in boards, meter box, fans etc.
- Setting up of FIRST AID Box.
- Common Room:
- The college has separate common room for boys' and girls' with washroom and toilet facilities.
- Counseling:

In every year in the beginning of new session students are counseled with some contemporary issues like gender, safety and security. The women Cell of Pub Majuli College has been playing an important role in gender sensitization and domestic violence program and programs against sexual harassment.

File Description	Document
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7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best practices 1

Title of the Practice: -Think Green, Be Green: By Regular Activities of National Service Scheme (NSS)

Objectives:- The N.S.S as a part of our academic, Social and personal life as it is the third dimension of education. It allows the students to actively contribute their Services for Cause of Community and the action. NSS aims at developing the following qualities/competencies among the volunteers.

a. To utilize to their knowledge in finding practical Solution to individual and Community Problems.

- b. To gain skill in mobilizing Community participation.
- c. To acquire leadership qualities and democratic values.
- d. To Practice national integration and social harmony.
- e. N.S.S unit attempts to establish meaningful linkages between College Campus and Community, college and village and Knowledge and action.

Context - Pub Majuli College NSS unit had started its activities from the establishment of NSS unit. Every year beginning of the academic session with the full support of our NSS volunteers under the leadership of programme officer. After looking into the students Community as a whole we found that many is very interested to involve themselves with some activities that eventually make them happy during their stay in the College and studentship. But many cases they do not get any platform to do this, but NSS unit of this align the motto of the NSS “**NOT ME BUT YOU**” and the spirit of the students to de Learn and involve with activities, The least are also implemented the regular activities and adopted and Prepared new activities like Special Camps in rural areas to develop education among rural poor youth. N.S.S volunteers conducted a wide range of activities like cleanliness programme, special Camp, Surveys, observance of important days and awareness Campaign.

Evidence of Success: The NSS unit of our college during last five years more than 80 programme performed. The NSS unit also make various field studies. The field study help us in all these respect and mere class room education, conventional examination cannot give oneself perfect knowledge of Society as a humanity perspective. The regular field study and special camp that brings new idea for new creativity and innovation and ultimately the higher standard of living which is a measure of developing economy. The ex-NSS volunteers of our college remain in touch worth the NSS unit of the College

Problems Encountered And Resource Required:-

One of the major problems of the NSS is that the goals and objectives of the NSS are numerous and college as well as people have high expectation of the NISS volunteers. The NSS volunteers are supposed to understand the community around, identify its needs and find solutions for them, acquire skills for mobilizing community participation, acquire leadership qualities and democratic attitude and come forward to tackle the situations created by emergencies or natural disasters. Thus there is a whole list of tasks which are supposed to be done by Volunteers and their mission is truly daunting.

Best practices 2

Title of the Practice:- Institutional social responsibility through Upliftment of Co-Curricular activities of the student-

Objectives of the Practice: -

1. To find out the Subject of Co-curricular activities.

2. To increase the sense of Creativity among the students.

Context: - Some of the most popular Co-Curricular activities include sports, Music, Art, Drama etc. In the College life co-curriculars activities provide an opportunity to students to explore their interest and talent. Participation in co-curricular activities can help to developed teamwork skill. Through the activities Like Cultural events, like "Bhawna", Bihu", " Satriya Dance" etc. Students get to learn about the events through as well as Co-curricular activities based on different culture organised by the college. In our college student has performed different Co-curricular activities which help to improve the Communication Skill, Public relation expression Skill, through different activities like debates, Recitation, Art, Craft, group discussion etc. The College also organised different Co-curricular activities for the development of mental and physical health by performing the athletics, yoga, Motivation, Indoor game, etc.

Practice:- To developed and upliftment of Co-curricular activities among the Students College has been taken various steps. The College are trying to increase the confidence and involvement of personal students development. A student Participating in a co-curricular activity plays an important role in Collegiate experience, the purpose for the students participating in these activities help them not only with social, entertainment and. enjoyment devotion but it helps them improve their abilities The College wants to meet these standard to help the Students developed. We are trying to developed multiple opportunities to practise a variety of Co-curricular activities. As a result of these the Students of our college participate in different activities outside in Assam and to get received award in different events. These participation and award are inspiring the other students of our college.

Evidence of Success: - In this area our College may define student Success differently from other higher educational institutions. Lots of studies and programmes have been conducted on the relationship between Co-Curricular activities and academic performance The Students who participate in them have higher grades, more positive attitudes towards College and higher academic aspiration. The following Co-Curricular activities performed by our students.

1. Performed Bihu dance in North East N.SS Festival 2019.
2. East zone pre Republic Day Parade-2019.
3. Participating District youth parliament.
4. Our College Students has selected for the State youth volley ball held in Uttarakhand.
5. Students are performed Bhawna" in the College campus and out side
6. Our students, participated, Performed and awarded in youth festival, where place they performed "Satriya Nitra" and "Khol Badan" which is the speciality of Majuli.

Problems Uncounted and Resource Required:- When we had attempted to install the upliftment of Co-Curricular activities in the college among the Students to encourage them, we have been faced different problems because our area is an underdeveloped and rural. When we tried to continue our activities we had felt that it was not easy to learning the Co Curricular activities.

File Description	Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Portray the Performance of the institution is one our distinctiveness

The College came into existence in 1990 and celebrated its Silver Jubilee in 1916. Our mission and vision motivates us to always work with dedication to enlighten ourselves and to the betterment of the Society. As a result we have evolved from the beginning with few courses, faculty and Students with the objective to inculcate perseverance, dedication and honesty. The College provides many Opportunities to the students from different level to mingle together in academic as well as Cultural, Sports and other extra Curricular activities organized. Through different Societies and clubs of the College, Societies and club like the N.S.S Unit, Eco-Club, women cell etc. helping inculcating the spirit of mutual work, Social responsibility towards community development among the students. The College works together empowering of women by organizing various activities under the banner of its women Cell. The using of Solar Lights and LED Lights are the unique example of our College. The college promotes a holistic teaching-learning environment and it encourages the faculty and the Students to actively participate in seminars and conferences. The faculty and students are well facilitated infrastructural facilities including fully functional computer Labs, well stocked Library, and an audio visual room and one separate digital classroom. The College also arranges time to time interactions through seminars, workshops, special lectures and other exposure to our students.

The College emphasizes that in creating awareness lies the true essence of education itself. It continues in its vision to bring light to the lives of the under privileged people of its adopted villages Kherkati, Misamora, during its various outreach activities the faculty has taken the initiative to arrange special classes of several School, like. C.S. Rawanapar Model. H.S School, M.N. Dev Higher Secondary Scholl, Shnkar Dev Sisu Niketan. So as to make the students become curious towards education. Our College has also arranged free health check up and blood donation camp. The College also conduct an exhibition for the students in the college campus.

The college has been stalled good works during the Covid-19 pandemic, the aim of developing and enlightening the adopted and nearby villages has by means lost its way. For coming days, the College wishes to take its welfare activities to an unprecedented level to better facilitate, the people in the remote area. Even during the pandemic days the College did not refrain from Social duties, The NSS Unit, Eco-Club, women cell is engaged in cleanliness programs in the nearby villages and under different Swaach Bharat Abhijaan. The NSS Unit, Eco-Club, and women cell, Teachers and office staff organised awareness programme, distributing Mask and Senitizer, Leaflet, hanging Banner and Poster.

The Students of the college are very disciplined and goal-oriented, specially students like - Rinku Borah (sociology 1st class 3rd), Jonmoni Ozah (Sociology 1st Class 4th), Munmi Mudo (Assamese 1st class 4th), Pinki Saikia (Economics 1st class 4th), Ankita Boruah (Pol. Science 1st class 9th), Debajit Saikia (Assamese 1st class 1st) have made us proud. Devajit Saikia Secure (1st Class first in B.A. final Examinations held under Dibrugarh University. Apart from these several other studious students have glorified the College by their brilliance and excellence. The College has able to get the award of District

Green one Champion on 2021 and NSS Program Officer awarded the Covid Warrior Award from Dibrugarh University.

File Description	Document
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5. CONCLUSION

Additional Information :

The college is located in a flood affected rural, economically backward area of Majuli district earlier Known as Jorhat district of Assam. Moreover the college has a historical touch also. Near the college the historic "Sri Sri Chamaguri Satra " located which is famous for Mask Culture from where Dr.Hemchandra Goswami is able to have the Glorious PADMASRI Award and Sangit Natak Academy Award and RAWNAPUKHURI and DHOWACHALA GAR which is the reminiscent of Ahom dynasty. Another important historical holly place is located 3km south of the college, the "Sri Sri Dakhinpat Satra" it was establish in 1584 A.D by Banamali Dev. The college is working as a hub of different ethnic groups. The college is on the way of development. There is a lot of opportunities to convert the institution in to a vast learning center because the college has a vast plot of land. In order to make the institution attractive for students from outside, a huge amount of fund is necessary. The college has a master plan for development. If a reasonable amount of fund sanctioned by RUSA the college will definitely converted into a best institution in Majuli district of Assam

Concluding Remarks :

Pub Majuli College, a premier higher educational institution affiliated to Dibrugarh University offering UG program in Arts for the last 33 years in the flood affected, economically backward and remote area of Majuli district. The college has been playing a vital role in imparting quality education to its flood affected economically backward students. It has been observed that prior to the establishment of the college the students of the area were not able to take higher education in outside of Majuli due to economic conditions but today every village of this area has maximum numbers of graduate students are found for our college . This is one of the impact of the institution on the mindset of the people. Besides, a large number of graduate students from the college are now employed in different sectors of society, more specifically in the defense and education departments these has been apparent. The college is a newly provincialized institution and it is on the way to development. The college has already overcome so many problems. With limited infrastructure the college is providing good quality education to its flood affected and economically backward students. Since the college has applied for 1st cycle of assessment and accreditation, the SSR has focused some important information which are very significant for it. We are hopeful that the process of assessment and accreditation will surely be help in our future intellectual journey.